

OxfordHouse™



Re-entry

Thank you for all you do to help set our returning citizens up for success! It is an honor to work alongside FDC reentry staff members to help people build a solid foundation of recovery as they leave your facilities and join our ever-growing family.

Here are a few points to consider while helping your clients apply:

For the applicant:

1. Recovery Eligibility

Oxford Houses are recovery homes. They are **not** halfway houses, shelters, or traditional transitional housing. Our primary purpose is to provide safe, supportive housing for individuals who are committed to living in withdrawal-free recovery from alcoholism and/or substance use disorder.

Eligibility Requirement: Applicants must identify themselves as a person in withdrawal-free recovery to be considered for Oxford House.

As part of the application process, applicants will be asked about their history of alcohol and/or drug use. These questions should be answered honestly and accurately. They are not intended to judge an applicant's past, but rather to help Oxford House members better understand each individual's recovery journey and make informed membership decisions. Honest and complete responses provide the best opportunity for applicants to be fairly considered and, if accepted, to receive the support needed for long-term recovery.

2. The application will be read by the house in lieu of an interview. Houses will be deciding whether or not to accept a person based solely on the application, so they should be filled out thoughtfully and thoroughly. This is your client's chance to let their prospective housemates know who they are and that they are ready to make a change. There are often more applications than vacancies.

3. Every question must be answered. Your client must state that they are willing to share a room, find employment, and attend recovery meetings. They **must** state whether they are a sex offender or not.

4. Applicants should include a second choice of location to increase their chances of acceptance. For a list of houses, please go to: <http://oxfordvacancies.com/>

For the administration:

1. Send all applications to: re-entry@oxfordhouse.us

2. Please only scan one application per attachment. Title the attachment with the applicant's last name and the city or county they would like to go to. You may send multiple applications in one email, but they **MUST** be in separate attachments.

Example: Jones-Alachua

3. Please only send applications within 3 to 4 weeks of the projected release date. Houses can only hold beds for a short time. If an application is sent more than a month before release, it will be held by Oxford House Inc staff until then.

4. Please do not contact Oxford Houses directly with reentry applications. All reentry applications must first be submitted through the designated Oxford House, Inc. staff member for review. Once eligibility has been confirmed, Oxford House Inc. staff will distribute the application to the appropriate Oxford Houses for consideration.

Once an applicant has been accepted, you may then be directed to contact the accepting Oxford House using the house contact information provided on the acceptance letter. At that point, you may coordinate transportation, confirm arrival times, communicate any delays, and make any other necessary plans for the applicant's move-in day.

To help streamline communication, the accepting Oxford House will be CC'd on the acceptance email sent by Oxford House Inc. staff, which will include the applicant's official acceptance letter, you may coordinate via email or phone.

5. If your client has a way to participate in a phone interview, it may increase his chances of being accepted. Interviews generally take around 15 minutes, and the decision to accept an applicant or not may be made at that time.

If you have any questions about this process or our program, please contact:

Lauren Hockman
Reentry Coordinator
Oxford House Inc.-FL
(727) 612-1568
lauren.hockman@oxfordhouse.org

Oxford House Florida Reentry Application

IMPORTANT NOTICE: This application must accurately reflect the applicant's actual needs, level of independence, recovery status, and legal obligations. Assisting staff may help complete this form but must not alter or minimize responses to influence housing decisions. False or misleading information may result in denial of placement or removal after admission.

Release and Placement Information

1. Release Date: To be placed an applicant must have a release date.	2. Date this application is turned into Oxford House: Month Day Year
3. Applicants Name:	4. Gender:
5. Institution Name:	6. D.O.C. Number:
7. Desired Area of Placement: This has to be completed for acceptance.	8. Applicants Age:
9. Applicants Drug of Choice: This can be multiple substances.	10. Person Processing This Applications Name: This would be the Classification or Release Officer.
11. Person Processing This Applications Email: This can be completed when this application is turned into Oxford House.	12. Have you ever addictively used opioids? (pain pills, fentanyl, heroin)
13. Are you currently taking medication for opioid use disorder (vivitrol, suboxone, methadone)?	14. Marital status [Circle One] Married Never Married Separated Divorced
15. When was the last time you drank or used drugs: You need to list a date to be taken seriously.	16. Have you ever attempted recovery before? Completely drug and alcohol free, AA, Church, NA, etc.
17. Have you participated in any recovery groups, classes or meetings while currently in jail?	18. Will you have any financial support when released?
19. If accepted you will have 14 days to have started a job. Do you agree to this requirement?	20. Have you ever been to a treatment facility for alcoholism and/or drug addiction? ☐ Yes ☐ No If "yes" list the treatment provider.

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Oxford House History, Contacts, and Applicant Acknowledgment

21. Are you currently taking any prescription medications while incarcerated?

☐ Yes ☐ No

If "yes" list the medications and reason they are being prescribed.

22. If you are currently taking a prescription medication for a mental health disorder you will be expected to continue that medication unless a physician discontinues it. Are you willing to agree with this expectation?

☐ Yes ☐ No

23. Have you ever lived in an Oxford House before? ☐ Yes ☐ No

If "yes," provide the name and location of the Oxford House below and answer question 24.

24. [Answer this question if the answer to question 23 was "yes."] I left the previous Oxford House for the following reason: [circle one]

relapse, voluntarily, other reason(s)

I do or do not owe money to the Oxford House I left. ☐ Yes ☐ No

If you have lived in an Oxford House before and owe a balance it must be paid before being accepted into a new house. If this is not disclosed and is found out later, you will be immediately expelled from your house.

If the above situation applies to you, is there someone who may be able to assist with paying your outstanding balance so your application can move forward for review? If yes, please provide their name, relationship to you, and contact information.

25. Emergency Telephone Numbers. [List family doctor, if you have one, + two family members or friends]

Name and Address	Relationship	Telephone
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1.

2.

3.

26. I realize that the Oxford House to which I am applying for residency has been established in compliance with the conditions of § 2036 of the Federal Anti-Drug Abuse Act of 1988, P.L. 100-690, as amended, which provides that federal money loaned to start the house requires the house residents to (A) prohibit all residents from using any alcohol or illegal drugs, (B) expel any resident who violates such prohibition, (C) equally share household expenses including the monthly lease payment, among all residents, and (D) utilize democratic decision making within the group including inclusion in and expulsion from the group. In accepting these terms, the applicant excludes himself or herself from the normal due process afforded by local landlord-tenant laws.

27. I have read all of the material on this application form including the limitations set forth in item 26. I have also answered each question honestly and want to achieve comfortable recovery from alcoholism and/or drug addiction without relapse.

SIGNATURE:

DATE:

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Applicant Information

28. Full Name	29. DOC Number	30. DOB (MM/DD/YYYY)
31. DOC Facility	32. Sex	33. DOC Address
34. Preferred Release City or County Please list at least 1 or 2 options.	35. DOC Counselor, CCO or Contact Name	36. Phone

Legal Questionnaire

37. Have you ever addictively used drugs or alcohol? This includes before going to jail.	☐ Yes ☐ No
38. Drug(s) of choice:	
39. Please describe your current conviction/offense and the circumstances that led to it. Include as much detail as possible regarding the events surrounding your arrest.	
40. Were drugs or alcohol involved in any way? This includes being in possession of or being under the influence of drugs and/or alcohol at the time of your arrest. If so, please explain in detail.	
If additional space is needed, please attach a separate sheet of paper.	
41. Do you have any other legal issues Court dates, Warrants, Detainers	☐ Yes ☐ No
42. If Yes, Please Explain	
43. Have you ever been arrested for any registerable sex crimes?	☐ Yes ☐ No
44. If yes, please explain.	
45. During your current incarceration, how much time have you spent in confinement?	

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Recovery Questionnaire

46. Above anything else Oxford Houses are a home for Recovery. With this in mind, what is your plan for recovery? This means what do you intend to do to stay sober once you move into an Oxford House if you were to be accepted.

47. How many 12 step meetings (AA, NA, CA, CR) do you attend per week?

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 +

48. Do you have a sponsor?

☐ Yes ☐ No

49. If you currently do not have a sponsor, will you get one?

50. How many 12 step meetings will you attend per week when released?

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14+

51. What step are you on now?

0 1 2 3 4 5 6 7 8 9 10 11 12

52. Have you identified your relapse triggers

☐ Yes ☐ No

53. If yes, what are they?

54. Part of living in an Oxford House is holding a house position. Are you willing to step up and participate in operating the house the way it is intended? Some examples are: Taking some extra time each week to do a report for the house meeting, checking other people's chores or going to other houses to sit in at their house meetings.

55. Tell us what your behavior might be like when you are headed towards a relapse.

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Household Readiness

56. How do you plan on paying your share of living expenses? Expenses are due weekly. Falling behind puts you at risk of restrictions or expulsion.

57. How do you feel about sharing a bedroom/group living?

58. If another house member tells you there is a problem with something you did, how would you respond? For example, if you left dishes in the sink and someone asked you to wash them, what would you do?

59. Can you talk to other people about a problem in a calm and respectful way? If so, how would you do it?

60. How do you typically respond when you feel angry or frustrated? Please describe recent situations and how you handled them.

61. If another house member was doing something that bothered you, how would you talk to them about it?

Personal and Family Information

62. Have you ever attended anger management? ☐ Yes ☐ No

63. If yes, please explain:

64. Do you have an anger problem? ☐ Yes ☐ No

65. If yes, please explain:

66. Are you involved in a relationship? (wife/husband, boyfriend/girlfriend) ☐ Yes ☐ No

67. Do you have children? ☐ Yes ☐ No

68. If yes, will they visit on weekends or holidays? ☐ Yes ☐ No

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69. Would repairing relationships with your family be an important part of your recovery?	
70. Do you have any health or mental health problems that could make it hard for you to live in a shared recovery home?	☐ Yes ☐ No
71. If yes, please explain. Include any medical needs or support you need. Please tell us about any health issues that could have a major effect on your daily life or other people living in the house.	
72. Do you take any medications?	☐ Yes ☐ No
73. If yes, please list each medication, what it is for (if known), and indicate whether you are currently taking it or will resume it after release. Use additional paper if needed.	
74. If you are voted into an Oxford House what is something positive that you would bring to that home?	
75. What do you hope to achieve by living in an Oxford House? How do you think living here will help you stay sober and improve your life? Use additional paper if needed, it's highly encouraged!	
76. Do people of other races, religions or sexual orientations make you feel uncomfortable?	☐ Yes ☐ No
77. If yes, please explain	
78. Do you have any problems performing house chores?	☐ Yes ☐ No